

**ST. MARY'S COUNTY ETHICS COMMISSION**  
**St. Mary's County Potomac Building**

**Minutes of March 21, 2011**

**MEMBERS PRESENT:** Robert W. Denning, Chair  
Robert E. Elwood, Vice Chair  
Karin Bailey, Member  
Elizabeth Long, Member  
Kathy Suite, Alternate Member

**OTHERS PRESENT:** Sarah Cannavo, Staff Support  
George Sparling, County Attorney

**MEMBERS EXCUSED:** Sean Rogers, Member

**CALL TO ORDER:**

The meeting was called to order by Mr. Denning at 2:00 p.m.

**ANNOUNCEMENTS:**

**Next Meeting:** The next meeting will be held on April 4, 2011, in Conference Room 14 of the Potomac Building.

Ms. Bailey informed the members that she would be unable to attend the April 4, 2011, meeting.

**REVIEW AND APPROVAL OF MINUTES:**

**Minutes for Open Session of March 7, 2011:** Ms. Bailey made a motion to accept the minutes as written. Motion was seconded by Mr. Elwood and carried.

**Minutes for Executive Session of March 7, 2011:** Mr. Elwood made a motion to accept the minutes as written. Motion was seconded by Ms. Bailey and carried.

**UNFINISHED BUSINESS:**

**Regional Ethics Training:** Mr. Denning signed invitation letters to Commissioner President Russell and Mr. Bob Hahn, State Ethics Commission. Ms. Cannavo updated the group on the plans that have been made with the Riverview Restaurant. It was suggested that Mr. Rogers visit the site prior to the event to ensure audio visual equipment is sufficient for his presentation. Mr. Elwood will contact the Anne Arundel, Calvert, Charles, and Prince George's Ethics Commissions to get a firm number of participants.

**Complaint 2011-02:** A citizen contacted filed an official complaint on March 7, 2011, which was reviewed by the members for the first time during today's meeting.

**Executive Session:** Mr. Elwood made a motion to move into Executive Session as provided for in Article 25, Section 4-210(a) (1) Boards and Commissions and the St. Mary's County Ethics Ordinance Rules of Procedure, Section 7. The motion was seconded by Ms. Bailey.

Executive Session: 2:10 PM to 2:30 PM.

Ms. Long made a motion to close the Executive Session. The motion was seconded by Mr. Elwood.

The complainant will be notified of the Commissions findings.

**NEW BUSINESS:**

None

**FINANCIAL DISCLOSURE STATEMENTS:**

Financial Disclosure Statements were reviewed.

**PUBLIC COMMENT:**

None

**ADJOURNMENT:**

A motion was made by Ms. Long to adjourn the meeting. The motion was seconded by Ms. Suite and the motion was carried. The St. Mary's County Ethics Commission meeting was adjourned at 2:32 PM.